



Legislation Text

File #: 24-16, Version: 1

Memorandum

Date: January 9, 2024
To: The Honorable Lake County Board of Supervisors
From: Chief Probation Officer Wendy Mondfrans
Subject: Consideration of Long-Distance Travel for Chief Probation Officer Wendy Mondfrans to attend the American Probation and Parole Association Executive Summit in Seattle, Washington in February 2024

Executive Summary:

The American Probation and Parole Association (APPA) Executive Summit is being held in Seattle, Washington in February 2024. Chief Probation Officers from all over the country will be meeting to discuss updates on policies and practices relevant to our field as well as information that will aid in making decisions to shape the next level of success for both staff and individuals being supervised.

Pursuant to the County of Lake Travel Policy 15-1.3(D), I respectfully request your Board’s approval for me to travel out of State to attend the APPA Executive Summit in Seattle, Washington.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply): Not applicable

- Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in “Executive Summary”)
- Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in “Executive Summary,” attach documentation, as needed)
- For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)
- Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

- (check all that apply):
- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Public Safety | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action: Approve Long Distance Travel for Chief Probation Officer Wendy Mondfrans to attend the American Probation and Parole Association Executive Summit in Seattle, Washington in February 2024.