



Legislation Text

File #: 24-778, Version: 1

Memorandum

Date: July 8, 2024  
To: The Honorable Lake County Board of Supervisors  
From: Rob Howe, Sheriff/Coroner  
Subject: a) Waive the formal bidding requirement; and b) Authorize the Sheriff/Coroner or his designee to issue a Purchase Order in the amount not to exceed \$50,500 to Dell Marketing L.P. for 20 computers and monitors for the Sheriff's Office and 20 computers and monitors for the Lake County Jail/Hill Road Facility

Executive Summary: The Lake County Sheriff's Department is requesting approval to purchase 20 new computers and monitors for the Sheriff's Office and 20 new computers and monitors for the Lake County Jail/Hill Road Facility to replace end-of-life computers. We have received a quote for 20 computers and monitors for each facility, from the Dell State of California NASPO ValuePoint contract, a cooperative purchase contract available to state and local government entities in California. We are requesting your board's authorization to issue purchase orders in an amount not to exceed \$50,500 for the purchase of this replacement equipment. These computers and monitors have already been received by our Information Technology Department, however because the revised purchasing policy, approved by your Board on March 26, 2024, did not become effective until July 1, 2024, this purchase requires approval by your Board before payment can be issued.

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

Not applicable

Well-being of Residents

Public Safety

Disaster Prevention, Preparedness, Recovery

Economic Development

Infrastructure

County Workforce

Community Collaboration

Business Process Efficiency

Clear Lake

**Recommended Action: a) Waive the formal bidding requirement; and b) Authorize the Sheriff/Coroner or his designee to issue a Purchase Order in the amount not to exceed \$50,500 to Dell Marketing L.P. for 20 computers and monitors for the Sheriff's Office and 20 computers and monitors for the Lake County Jail/Hill Road Facility.**