



Legislation Text

File #: 24-255, Version: 1

Memorandum

**Date:** March 12, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Ben Rickelman, Deputy County Administrative Officer

**Subject:** Consideration to Approve by Resolution Submittal of a Funding Application in the Amount of \$372,232 to the State Housing and Community Development Agency for Community Development Block Grant (CDBG) Program Income to Continue and Expand the County Microenterprise Technical Assistance Program

**Executive Summary:**

The Community Development Allocations of the California Department of Housing and Community Development - Community Development Block Grant Program (CDBG) requires a public meeting for the purpose of presenting eligible activities and projects for your Board's consideration and for specific projects or program funding applications the Board will consider for submittal by resolution. The attached resolution is for a funding application in the amount of \$372,232 to use CDBG Program Income funds to provide microenterprise technical assistance for a three-year period.

The current successful County Microenterprise Technical Assistance program grant will end in May 2024. The Board approved a resolution to extend the grant period by one year to continue the program. However, the State turned down the request. In response, staff and program consultants have prepared an application to utilize CDBG Program Income funds to continue the program as recommended by the State. These funds are generated by payments from businesses to the county that have received loans from the County CDBG Business Loan Program.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

☐ Not applicable

☐ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (Please describe in Executive Summary)

**Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>**

(check all that apply):

☐ Not applicable

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Economic Development    | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> County Workforce                            |
| <input type="checkbox"/> Community Collaboration            | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:** Adopt the resolution to apply for CDBG Program Income funds for the Lake County Microenterprise Technical Assistance Program in the amount of \$372,232 for a period of three years.