



Legislation Text

File #: 24-375, Version: 1

Memorandum

Date: April 2, 2024

To: The Honorable Lake County Board of Supervisors

From: Shane French, Information Technology Director

Subject: Waive the formal bidding process and authorize the IT Director to issue a PO to Berkeley Communications in the amount of \$49,846.19 for the NS224 disk shelf, support, and services

Executive Summary:

As the County's need for data storage continually increases, it is necessary to periodically add storage resources for departmental use. This year, the IT department requested an allocation of \$50,000 to add a Netapp disk shelf to our existing storage.

We have received a heavily discounted quote from our existing vendor, Berkeley Communications, for a disk shelf and software/support services in the amount of \$49,846.19. This quote represents a discount of over 75% from the MSRP of the system. We recognize that this is an outstanding discount and one we would not normally receive. The discount is only good through Netapp's end-of-fiscal-year on 4/17/2024.

Due to the outstanding pricing and time-sensitive nature of the discount, we are requesting an exemption to competitive bidding under section 2-38B because the competitive bidding process would produce no economic benefit in this case.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

☐ Well-being of Residents

☐ Public Safety

☐ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☒ Infrastructure

☐ County Workforce

☐ Community Collaboration

☒ Business Process Efficiency

☐ Clear Lake

Recommended Action:

Waive the formal bidding process and authorize the IT Director to issue a PO to Berkeley Communications in the amount of \$49,846.19 for the NS224 disk shelf, support, and services.