



Legislation Text

File #: 24-146, Version: 1

Memorandum

Date: February 6, 2024
To: The Honorable Lake County Board of Supervisors
From: Christopher Veach, County Librarian
Subject: Consideration of the Lake County Library Collection Development Policy

Executive Summary: Attached please find the Lake County Library Collection Development Policy for consideration for approval. This policy guides staff in developing the collection and informs the public of the principles on which collection development decisions are based. It's purpose is to serve as a guide to build a diverse, balanced, and high quality collection that represents a multiplicity of viewpoints.

This policy has been in use by the library as a department level policy for over 20 years with only minor updates. The changes before your Board today update the list of primary sources used by the library for selection, expand and rename the section titled "Concern about Library Resources" to make it clear the steps the library will take, and include the most recent versions of the America Library Associations Library Bill of Rights and Freedom to Read Statement and Freedom to View Statement.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

- Purchasing Considerations (check all that apply): Not applicable
 Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")
 Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
 For Technology Purchases: Vetted and Supported by the Technology Governance Committee <http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf> ("Yes," if checked)
 Other (Please describe in Executive Summary)

Consistency with Vision 2028 <http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>

- (check all that apply):
 Well-being of Residents
 Economic Development
 Community Collaboration
 Not applicable
 Public Safety
 Infrastructure
 Business Process Efficiency
 Disaster Prevention, Preparedness, Recovery
 County Workforce
 Clear Lake

Recommended Action: Approve the Lake County Library Collection Development Policy.