



Legislation Text

File #: 24-361, Version: 1

Memorandum

**Date:** April 9, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Elise Jones, Director Lake County Behavioral Health Services

**Subject:** Approve Closure of all Lake County Behavioral Health Services Locations from 12:00 to 5pm on July 19, 2024 for a Mandatory All Staff Training.

**Executive Summary:**

Lake County Behavioral Health Services Department holds two large “holiday” all staff meetings twice a year; summer and winter. This summer all staff meeting will cover mandatory training elements, but also offer an opportunity for team- and relationship-building between staff which is critical for morale and employee retention.

The location of the meeting is off site, to be determined.

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply): ☒ Not applicable

☐ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in “Executive Summary”)

☐ Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in “Executive Summary,” attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)

☐ Other (Please describe in Executive Summary)

**Consistency with Vision 2028** <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable              | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Public Safety               | <input checked="" type="checkbox"/> County Workforce                 |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Infrastructure              | <input type="checkbox"/> Clear Lake                                  |
|  | <input type="checkbox"/> Business Process Efficiency |  |

**Recommended Action:** Approve Closure of all Lake County Behavioral Health Services Locations from 12:00 to 5pm on July 19, 2024 for a Mandatory All Staff Training.