



Legislation Text

File #: 20-620, Version: 1

Memorandum

**Date:** July 7, 2020  
**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors  
**From:** Carol J. Huchingson, County Administrative Officer  
**Subject:** Consideration of Change to Board's Annual Meeting Calendar for 2020

**Executive Summary:** (include fiscal and staffing impact narrative):  
Staff is recommending moving Final Recommended Budget Hearings up by one week, to be held on September 16, 2020 and September 17, 2020 (if needed), to be compliant with state statute.

Attached is a revised version of your Board's Annual Meeting Calendar for 2020 illustrating the proposed change. In addition, the attached Revised Budget Procedures Calendar for Fiscal Year 2020-2021 illustrates the change to the Public Hearing noticing requirements and the change in the date your Board will receive draft budget documents in advance, on September 8, 2020, to enable you to prepare for Budget Hearings.

**If not budgeted, fill in the blanks below only:**  
Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):  Not applicable  
 Well-being of Residents  Public Safety  Infrastructure  *Technology Upgrades*  
 Economic Development  Disaster Recovery  County Workforce  *Revenue Generation*  
 Community Collaboration  Business Process Efficiency  Clear Lake  *Cost Savings*

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

**Recommended Action:** Approve changes to the Board's annual meeting calendar, moving Final Recommended Budget Hearings for Fiscal Year 2020-2021 to September 16, 2020 and September 17, 2020 (if needed).