



Legislation Text

File #: 24-627, Version: 1

Memorandum

Date: June 11, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Benjamin Rickelman, Deputy County Administrative Officer

Subject: Approve Amendment to the existing Agreement between the County of Lake and Community Development Services for the CDBG Microenterprise Technical Assistance Program to utilize program income not to exceed \$372,232 and extend the term of service to May 1, 2027, and authorize the Chair to sign

Executive Summary: On March 12, 2024, the Board of Supervisors passed a Resolution for an application to the California Department of Housing and Community Development (HCD) to utilize Community Development Block Grant (CDBG) program income, not to exceed \$372,232, to provide microenterprise technical assistance program funding and to extend the program to May 1, 2027. The State has reviewed the application, and the County anticipates approval. A condition of approval is the extension of the existing agreement between Community Development Services and the County to match the three-year grant period of the anticipated standard agreement between HCD and the County.

If not budgeted, fill in the blanks below only:

Estimated Cost: \$0 Amount Budgeted: Additional Requested: Future Annual Cost:

Purchasing Considerations (check all that apply):

Not applicable

- Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeld=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")
- Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeld=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
- For Technology Purchases: Vetted and Supported by the Technology Governance Committee <http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf> ("Yes," if checked)
- Other (Please describe in Executive Summary)

Consistency with Vision 2028 <http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>

(check all that apply):

- Well-being of Residents
- Economic Development
- Community Collaboration
- Not applicable
- Public Safety
- Infrastructure
- Business Process Efficiency
- Disaster Prevention, Preparedness, Recovery
- County Workforce
- Clear Lake

Recommended Action: Approve Amendment to the existing Agreement between the County of Lake and Community Development Services for the CDBG Microenterprise Technical

Assistance Program to utilize program income not to exceed \$372,232 and extend the term of service to May 1, 2027, and authorize the Chair to sign.