



COUNTY OF LAKE

255 North Forbes Street
Lakeport, CA 95453

Legislation Text

File #: 24-259, Version: 1

Memorandum

Date: March 6, 2024

To: The Honorable Lake County Board of Supervisors

From: Rob Howe, Sheriff/Coroner

Subject: (a) Approve amendment 13 to agreement between the County of Lake and Sun Ridge Systems, Inc for the purchase and installation of Timekeeping Systems software interface in the amount of \$7,360.00; and (b) Authorize the Chair of the Board to sign.

Executive Summary: The Lake County Board of Supervisors approved the Timekeeping Systems contract on February 27, 2024. The Timekeeping Systems platform will provide staff with the ability to accurately account for safety checks. The platform requires an interface with our current Jail Management System (Sunridge Systems) to input inmate's names, descriptors, and housing assignments. This interface will allow staff to identify where inmates are housed and track specific inmate services (safety checks, linen exchange etc.). We request approval of the attached amendment to approve the purchase and installation of this interface.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in "Executive Summary"*)

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☒ Not applicable

☐ Well-being of Residents

☐ Public Safety

☐ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☐ Infrastructure

☐ County Workforce

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action: (a) Approve amendment 13 to agreement between the County of Lake and Sun Ridge Systems, Inc for the purchase and installation of Timekeeping Systems software interface in the amount of \$7,360.00; and (b) Authorize the Chair of the Board to sign.