



Legislation Text

File #: 24-680, Version: 1

Memorandum

Date: June 18, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Lars Ewing, Public Services Director

Subject: A) Approve the General Services Agreement between the County of Lake and Vanir Construction Management, Inc. for Capital Project Management Services; and
B) Approve Supplemental Services Agreement Number One for the Remodel of the National Guard Armory to the Sheriff Administration Facility in the amount of \$94,620.00

Executive Summary:

On February 27, 2024 your Board approved a pre-qualified list of capital project management service providers available for future work with the County. Since then, Public Services staff negotiated with one of the firms on the list, Vanir Construction Management, Inc., for a scope of work for professional project management, estimating, and constructability reviews for the remodel of the National Guard Armory to the Sheriff Administration Center.

For your Board’s consideration are two agreements with Vanir:

- 1) General Services Agreement that defines general terms and conditions; and
- 2) Supplemental Service Agreement One that covers Vanir’s scope of work for the armory project. Appropriations for this scope of work are included in Budget Unit 1785, Public Safety Facilities, through ARPA funding.

Staff recommends your Board’s approval of the General Services Agreement and Supplemental Services Agreement One.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOB1>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (*describe process undertaken in “Executive Summary”*)

Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-

38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

- For Technology Purchases: Vetted and Supported by the Technology Governance Committee
<<http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> Not applicable | <input type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Well-being of Residents | <input checked="" type="checkbox"/> Infrastructure | <input checked="" type="checkbox"/> County Workforce |
| <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |
| <input type="checkbox"/> Community Collaboration | | |

Recommended Action: A) Approve the General Services Agreement between the County of Lake and Vanir Construction Management, Inc. for Capital Project Management Services, and authorize the Chair to sign; and B) Approve Supplemental Services Agreement Number One for the Remodel of the National Guard Armory to the Sheriff Administration Facility in the amount of \$94,620.00, and authorize the Chair to sign