



Legislation Text

File #: 24-704, Version: 1

Memorandum

Date: June 18, 2024

To: The Honorable Lake County Board of Supervisors

From: Benjamin Rickelman, Deputy County Administrative Officer

Subject: Approve Amendment No. 1 to the Service Agreement Between the County of Lake and Community Development Services for the Community Development Block Grant Microenterprise Technical Assistance Program to utilize program income not to exceed \$372,232 and extend the term of service to May 31, 2027 and authorize the Chair to sign

Executive Summary:

On March 12, 2024, the Board of Supervisors passed a Resolution for an application to the California Department of Housing and Community Development (HCD) to utilize Community Development Block Grant (CDBG) program income, not to exceed \$372,232, to provide microenterprise technical assistance program funding and to extend the program to May 31, 2027. The State has reviewed the application, and the County anticipates approval. A condition of approval is the extension of the existing agreement between Community Development Services and the County to match the three-year grant period of the anticipated standard agreement between HCD and the County.

If not budgeted, fill in the blanks below only:

Estimated Cost: ____0____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☒ Well-being of Residents

☒ Economic Development

☐ Community Collaboration

☐ Not applicable

☐ Public Safety

☐ Infrastructure

☐ Business Process Efficiency

☐ Disaster Prevention, Preparedness, Recovery

☐ County Workforce

☐ Clear Lake

Recommended Action: Approve Amendment No. 1 to the Service Agreement Between the County of Lake and Community Development Services for the Community Development Block Grant Microenterprise Technical Assistance Program to utilize program income not to exceed \$372,232 and extend the term of service to May 31, 2027 and authorize the Chair to sign.