



Legislation Text

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MEMORANDUM

TO: Board of Supervisors

FROM: Carol J. Huchingson, County Administrative Officer

DATE: November 20, 2018

SUBJECT: Approve in Concept the Revised Exhibit A to the County Uniform and Clothing Policy and Direct the Human Resources Director to Conduct the Meet and Confer Process with the Appropriate Employee Representatives

EXECUTIVE SUMMARY:

A number of County departments requested that the County Uniform and Clothing Policy be amended to add rain gear for field staff employees in the form of rain pants. Previously, the County provided rain jackets and boots but did not provide rain pants. Public Services also requested that steel-toed muck boots be added for Solid Waste staff as a safety measure.

Staff took this opportunity to ask all department heads to review the existing County Uniform and Clothing Policy Exhibit A and to update it to reflect current practices and/or to add items needed but not already approved by your Board. Exhibit A was also amended to clarify the difference between an item that is loaned by the department and a department provided item, as defined in the full policy.

Attached are two documents. One document show the requested changes to Exhibit A highlighted in yellow. The second document is the revised Exhibit A for your Board's consideration.

Each department will provide these items within their current budgets.

FISCAL IMPACT: None Budgeted Non-Budgeted

Estimated Cost:

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): None

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION:

Staff recommends that your Board approve in concept the revised Exhibit A to the County Uniform and Clothing Policy and direct the Human Resources Director to conduct the Meet and Confer process with the appropriate employee representatives.

cc: Pamela Nichols, Human Resources Director