



Legislation Text

File #: 24-483, Version: 1

Memorandum

Date: May 7, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Susan Parker, County Administrative Officer

Subject: Approve Updated Contract with the Lake County Resource Conservation District for the Lake County Fire Safe Council

Executive Summary:

The Lake County Fire Safe Council (LCFSC) is in part funded by Title III funds under the Secure Rural Schools Act. Lake County receives Title I funding for roads and schools, Title II funding for projects on Federal lands, and Title III funding for county projects to carry out activities under the Firewise Community program. The LCFSC's mission is to empower Lake County residents and businesses with the information, knowledge, and support to protect their family and property from wildfire, and their vision is to foster a fire-wise county developed through ongoing public education, training, and community collaboration for wildfire mitigation projects.

These Title III funds have helped support the LCFSC since 2010 under the same contract, which established the LCFSC as a Fire Safe Advisory Committee for the purpose of assisting the Board of Supervisors in facilitating resource sharing, communications, and cooperation among the various Fire Safe planning groups within Lake County.

This updated contract before you for consideration removes the Fire Safe Advisory Committee to the Board of Supervisors as the Lake County Community Risk Reduction Authority Joint Powers Authority (RRA) was created in 2018, includes two members of the Board of Supervisors, and is better positioned to serve that function.

Responsibilities for the LCFSC under this contract include:

1. Community outreach and education,
2. Plan and coordinate activities, programs, and resources that provide for the on-going development and implementation of the Community Wildfire Protection Plan (CWPP),

3. Provide updates to the RRA on the CWPP and other relevant fire safety activities and opportunities,
4. Contract invoicing, and
5. Submit quarterly progress reports.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

- ☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOB>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (*describe process undertaken in "Executive Summary"*)
- ☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOB> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)
- ☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)
- ☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable | |
| <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Public Safety | <input checked="" type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input checked="" type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> County Workforce |
| | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake |

Recommended Action: Approve Updated Contract with the Lake County Resource Conservation District for the Lake County Fire Safe Council