



Legislation Text

File #: 24-468, Version: 1

Memorandum

Date: April 18, 2024

To: The Honorable Lake County Board of Supervisors

From: Rob Howe, Sheriff/Coroner

Subject: (a) Approve the purchase of a 2024 Honda Pioneer 700-4 Utility Terrain Vehicle, for use by the Search and Rescue Team, and (b) authorize attached budget transfer and (c) authorize the Sheriff or his designee to sign the purchase order.

Executive Summary: The Sheriff's Office is requesting the Board of Supervisors authorize the purchase of a 2024 Honda Pioneer 700-4, a Utility Terrain Vehicle (UTV) for use by the Sheriff's Search and Rescue Team.

The Sheriff's Search and Rescue Team responds to approximately twenty (20) searches each year in Lake County. The majority of these searches are in rural areas and forest lands of the county. Off highway vehicles such as this UTV are used for searching vast areas of roads and trails in a fraction of the time that it would take ground searchers to cover the same area. Additionally, this UTV offers the ability to transport search teams to their designated search areas that are not accessible by trucks, and also to be able to extract missing, lost, or injured citizens back to safety.

A request for bid was issued to three (3) vendors on March 18, 2024, a copy of which is attached for your review. Three (3) bids were received and the outcome is as follows:

Motosports of Ukiah - \$18,352.74
Hillside Powersports Marine - \$21,037.65
Factory Powersports - \$20,926.29

Funding for this purchase is budgeted in the Sheriff's Search and Rescue budget 2218, object code 62.74. These monies were received through donations and this purchase is not being purchased with county general funds. An internal budget transfer is attached for your approval.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☒ Not applicable

☐ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (*describe process undertaken in "Executive Summary"*)

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☒ Not applicable

☐ Well-being of Residents

☐ Public Safety

☐ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☐ Infrastructure

☐ County Workforce

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action: (a) Approve the purchase of a 2024 Honda Pioneer 700-4 Utility Terrain Vehicle, for use by the Search and Rescue Team, and (b) authorize attached budget transfer and (c) authorize the Sheriff or his designee to sign the purchase order.