



## Legislation Text

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### Memorandum

**Date:** May 7, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Susan Parker, County Administrative Officer  
Stephen L. Carter, Jr., Assistant County Administrative Officer  
Matthew Rothstein, Chief Deputy County Administrative Officer  
Terre Logsdon, Chief Climate Resiliency Officer

**Subject:** Consideration of an Agreement for Tree Survey Services Between the County of Lake and Tetra Tech, Inc., in the Not-to-Exceed Amount of \$201,359.72

#### Executive Summary:

Your Board has declared Pervasive Tree Mortality a Local Emergency (*Resolution No. 2022-61, Adopted May 3, 2024*), and among your 2024 Legislative Priorities (*established during your January 23, 2024, Governance Workshop*).

Further, now-State Senate President pro Tempore, Mike McGuire, and the California State Legislature have signaled strong support for Lake County moving forward with Tree Mortality mitigation, providing a \$1M FY2023 Budget Allocation (AB 102) to support hazardous tree removal.

Your Board will additionally recall, Lake County's application for California Disaster Assistance Act (CDAA) support to mitigate Tree Mortality affecting County roadways and evacuation routes included a request to waive the local match (25%) requirement. In the months since our initial submittal, CalOES staff advised, in the current adverse budgetary climate, a pre-assessment must be conducted to determine whether Tree Mortality in Lake County is eligible for Private Property Debris (Tree) Removal (PPDR). Data gathered from that assessment is expected to inform CalOES' determinations on PPDR eligibility and, ultimately, our request to waive the local match requirement.

Initial estimates suggest upward of 80% of the approximately 20,000 dead and dying trees that could potentially threaten County roadways are rooted in Private Property. In some high priority areas, that number could be north of 90%. Fully mitigating the Tree Mortality emergency may cost more than \$100M. Therefore, the County's capacity to effectively mitigate Tree Mortality is highly dependent on these CalOES approvals.

The proposed Agreement with Tetra Tech, Inc., before your Board today covers the pre-assessment. AB 102 funds will be used to support the \$201,359.72 cost. Staff find this Agreement is fully compliant with County Purchasing policies under the Section 2-38.4 Exemption for Cooperative

Purchasing, as it leverages a State Master Service Agreement. Tetra Tech was top ranked in that competitive solicitation, and State and County Purchasing Policies permit “Piggybacking” in this manner. State procurement documents can be accessed here:

[https://caleprocure.ca.gov/PSRelay/ZZ\\_PO.ZZ\\_CTR\\_SUP\\_CMP.GBL?Page=ZZ\\_CTR\\_SUP\\_PG&Action=U&SETID=STATE&CNTRCT\\_ID=5-22-99-33-04](https://caleprocure.ca.gov/PSRelay/ZZ_PO.ZZ_CTR_SUP_CMP.GBL?Page=ZZ_CTR_SUP_PG&Action=U&SETID=STATE&CNTRCT_ID=5-22-99-33-04)

This Agreement’s Scope has been reviewed by CalOES staff, to ensure it meets their needs for the pre-Assessment.

Staff recommends your Board Approve the Agreement, and Authorize the Chair to sign.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: 201,359.72 Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

☐ Not applicable

☐ Fully Article X. [https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI) and/or Consultant Selection Policy [http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf) -Compliant (*describe process undertaken in “Executive Summary”*)

☒ Section 2-38 [https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI) Exemption from Competitive Bidding (*rationale in “Executive Summary,” attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf) <http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf> (“Yes,” if checked)

☐ Other (*Please describe in Executive Summary*)

**Consistency with Vision 2028** <http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>

(check all that apply):

☐ Not applicable

☒ Well-being of Residents

☒ Public Safety

☒ Disaster Prevention, Preparedness, Recovery

☐ Economic Development

☐ Infrastructure

☐ County Workforce

☐ Community Collaboration

☒ Business Process Efficiency

☐ Clear Lake

**Recommended Action: Approve the Agreement for Tree Survey Services between the County of Lake and Tetra Tech, Inc., in the not-to-exceed amount of \$201,359.72 and Authorize the Chair to sign.**