



Legislation Text

File #: 18-545, Version: 1

..Title

MEMORANDUM

TO: Jim Steele, Chairman, Board of Supervisors

FROM: Brian L. Martin, Sheriff/Coroner

DATE: June 26, 2018

SUBJECT: Approve Late Travel Claim in the amount of \$64 to Susan West for meal reimbursement while attending a training session

EXECUTIVE SUMMARY: The Sheriff's Department requests approval for the processing a late travel claim. The travel claim did not get returned prior to the 60 day county requirement and therefore Board approval is needed. This claim is for an 832 training and there is no cost to the general fund.

FISCAL IMPACT: ___ None Budgeted ___ Non-Budgeted

Estimated Cost: 64.00

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): These funds are allocated in the Sheriff/STC budget 2210 and there is no cost to the County general fund.

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION: Approve Late Travel Claim in the amount of \$64 to Susan West for meal reimbursement while attending a training session.