



Legislation Text

File #: 24-104, Version: 1

Memorandum

Date: January 25, 2024

To: The Honorable Lake County Board of Supervisors

From: Chief Probation Officer Wendy Mondfrans

Subject: Approve Request to Close the Probation Department on Thursday, March 14, from 8:45 a.m. - 11:30 a.m for All-Staff Training

Executive Summary:

I respectfully request the Board’s approval to close the Probation Department to the public on March 14, 2024 from 8:45 a.m. to 11:30 a.m. for All-Staff training.

While closed, the Probation Department will participate in a facilitated training program by the Blue Zones Project to enhance team wellness, cohesion, and morale.

The Chief Probation Officer and Department management staff remain on call during these times to respond as needed to emergent situations.

Your approval of these requests will enhance Department wellness and morale.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

Not applicable

Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in “Executive Summary”)

Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in “Executive Summary,” attach documentation, as needed)

For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> (“Yes,” if checked)

Other (Please describe in Executive Summary)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

Not applicable

Well-being of Residents

Public Safety

Disaster Prevention, Preparedness, Recovery

Economic Development

Infrastructure

County Workforce

Community Collaboration

Business Process Efficiency

Clear Lake

Recommended Action:

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