



Legislation Text

File #: 24-514, Version: 1

Memorandum

**Date:** May 7, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Anthony Arton, Health Services Director

**Subject:** Approve Request to Close Health Services offices from 8:00 a.m. to 5:00 p.m. on June 18, 2024, October 10, 2024, and December 5, 2024, for All-Staff Training

**Executive Summary:**

We respectfully request the Board's approval to close all Health Services offices to the public on Tuesday, June 18, 2024, Thursday, October 10, 2024, and Thursday, December 5, 2024, from 8 a.m. to 5:00 p.m. for All-Staff Training.

The training plan for each date will have a different focus.

June 18, 2024, focuses on Cultural Humility and Equity with training around DEI Awareness, Health Equity, Language Resources, LGBTQ+ Awareness, and Indigenous Populations.

October 10, 2024, focuses on Emergency Preparedness, with Emergency Drills, PASS (Pull, Aim, Squeeze, Sweep) Training, Respiratory Protection, and Safety Reviews.

December 5, 2024, focuses on Compliance Requirements with Mandatory Reporter Requirements review, Department Policies and Procedures review, Screenings, and Local Resources Awareness.

The Public Health Officer and management staff remain on call during this time to respond as needed to emergent situations.

Your approval of this request will allow for timely training and team-building.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Purchasing Considerations** (check all that apply):

☒ Not applicable

☐ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+Screenings+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+Screenings+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

- ☐ [Section 2-38 <https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI>](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI) Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)
- ☐ For Technology Purchases: Vetted and Supported by the [Technology Governance Committee](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf) [\(<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>](http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf) ("Yes," if checked)
- ☐ Other (*Please describe in Executive Summary*)

**Consistency with Vision 2028** [\(<http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm>](http://www.lakecountycalifornia.gov/Government/Directory/Administration/Visioning/Vision2028.htm)

(check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable                         |   |
| <input type="checkbox"/> Economic Development    | <input checked="" type="checkbox"/> Public Safety               | <input checked="" type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Infrastructure                         | <input checked="" type="checkbox"/> County Workforce                            |
|  | <input checked="" type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake   |

**Recommended Action: Approve Request to Close Health Services offices from 8:00 a.m. to 5:00 p.m. on June 18, 2024, October 10, 2024, and December 5, 2024, for All-Staff Training**