



Legislation Text

File #: 24-435, Version: 1

Memorandum

Date: April 23, 2024

To: The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors

From: Lars Ewing, Public Services Director

Subject: a) Approve the General Services Agreement between the County of Lake and Optony, Inc. for Energy Consulting Services, and authorize the Chair to sign the Agreement; and
b) Approve Supplemental Services Agreement Number One for the Lake County Courthouse Campus Photovoltaic Array and Electric Vehicle Charging Station Project in an amount not to exceed \$79,500, and authorize the Chair to sign the Agreement; and
c) Approve Supplemental Services Agreement Number Two for photovoltaic system feasibility analysis, financial modeling, and procurement assistance for the Lakeport Library, Middletown Library, Redbud Library, and Probation Department in an amount not to exceed \$30,000, and authorize the Chair to sign the Agreement

Executive Summary:

On February 27, 2024, your Board approved a pre-qualified list of energy consulting service providers available for future work with the County. Since then, Public Services staff worked with county counsel and one of the firms on the list, Optony, Inc., to prepare a General Services Agreement and two supplemental service agreements. The General Services Agreement defines general terms and conditions, and the two supplemental agreements cover Optony's scope of work for the following projects:

- 1) Supplemental Services Agreement One is for independent engineering review, construction oversight, commissioning advisor, and overall project management in support of the courthouse parking lot solar photovoltaic panel and electric vehicle charging station project. This design-build project is currently at the 50% design stage, with Optony having previously provided successful assistance to the County in the procurement stage of the project. Funding for Optony's scope of work is included in the capital appropriation for this project.
- 2) Supplemental Services Agreement Two is for initial project development, feasibility determination, and procurement support for solar photovoltaic panel and potential battery storage projects at the Probation Department and the three County-owned library buildings in Clearlake, Lakeport, and Middletown. Funding for Optony's scope of work is included in the capital appropriations for each of the projects, and their work will be tracked and invoiced separately.

Staff recommends your Board's approval of the General Services Agreement, Supplemental Services Agreement One, and Supplemental Services Agreement Two.

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Purchasing Considerations (check all that apply):

☐ Not applicable

☒ Fully Article X. <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4_2021v2.pdf>-Compliant (*describe process undertaken in "Executive Summary"*)

☐ Section 2-38 <https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI> Exemption from Competitive Bidding (*rationale in "Executive Summary," attach documentation, as needed*)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (*Please describe in Executive Summary*)

Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

☐ Not applicable

☒ Well-being of Residents

☒ Public Safety

☒ Disaster Prevention, Preparedness, Recovery

☒ Economic Development

☒ Infrastructure

☐ County Workforce

☐ Community Collaboration

☐ Business Process Efficiency

☐ Clear Lake

Recommended Action:

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- c) Approve Supplemental Services Agreement Number Two for photovoltaic system feasibility analysis, financial modeling, and procurement assistance for the Lakeport Library, Middletown Library, Redbud Library, and Probation Department in an amount not to exceed \$30,000 and authorize the Chair to sign the Agreement.