



Legislation Text

File #: 20-979, Version: 1

Memorandum

Date: October 27, 2020
To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors
From: Richard Ford, Assessor-Recorder
Subject: Adopt Resolution Concerning Implementation of Electronic Recording

Executive Summary: (include fiscal and staffing impact narrative):

I am requesting the Board of Supervisors approve the resolution concerning the implementation of Electronic Recording (E - Recording) of documents in the County of Lake, Recorder’s Office.

This resolution is needed to provide the Recorder the ability to administer multiple contracts with outside vendors to provide services as they relate to E- Recording. Without these contracts, E - Recording cannot proceed.

E - Recording, once implemented, will provide a streamlined approach to the recording process where possible. E- Recording implementation from this point in time will be approximately two year until the system will go live.

Thank you for your consideration of this request

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Not applicable |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Disaster Recovery | <input type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Technology Upgrades</i> |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake | <input type="checkbox"/> <i>Revenue Generation</i> |
| | | | <input type="checkbox"/> <i>Cost Savings</i> |

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
How long has Agreement been in place?
When was purchase last rebid?
Reason for request to waive bid?

Recommended Action:

