



Legislation Text

File #: 23-1333, Version: 1

Memorandum

Date: January 9, 2024  
To: The Honorable Lake County Board of Supervisors  
From: Scott De Leon, Public Works Director  
Subject: Adopt Resolution Amending Position Allocations for FY23-24, Budget Unit 1908 - Engineering and Inspection, to Fund the Assistant Engineer Senior Position

Executive Summary:

The Department of Public Works seeks to modify the position allocations within the Engineering and Inspection Division - Budget Unit 1908 - to facilitate the hiring of a new employee. The division struggles to hire qualified individuals, and the individual who is currently working in an extra-help capacity has the skills and experience to fill an Assistant Engineer position, however the two allocations we have are currently taken. The position allocation table for the division is shown in the attached Resolution, and we propose to simply fund a position that is currently unfunded.

The position will generate revenue for the division by working on road and bridge construction projects that are largely funded by Federal, State and local Road Division, as well as perform in-house design for smaller projects funded by various sources

If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

- Purchasing Considerations (check all that apply):  Not applicable
 Fully Article X. <https://library.municode.com/ca/lake\_county/codes/code\_of\_ordinances?nodeId=COOR\_CH2AD\_ARTXPU\_S2-38EXCOBI>- and/or Consultant Selection Policy <http://lcnnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+26+Procedures+Manual/Ch4\_2021v2.pdf>-Compliant (describe process undertaken in "Executive Summary")
 Section 2-38 <https://library.municode.com/ca/lake\_county/codes/code\_of\_ordinances?nodeId=COOR\_CH2AD\_ARTXPU\_S2-38EXCOBI> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)
 For Technology Purchases: Vetted and Supported by the Technology Governance Committee <http://lcnnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf> ("Yes," if checked)
 Other (Please describe in Executive Summary)

Consistency with Vision 2028 <http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>

- (check all that apply):
 Well-being of Residents
 Economic Development
 Community Collaboration
 Not applicable
 Public Safety
 Infrastructure
 Business Process Efficiency
 Disaster Prevention, Preparedness, Recovery
 County Workforce
 Clear Lake

Recommended Action:

Staff recommends that the Board of Supervisors Adopt Resolution Amending Position Allocations for FY23-24, Budget Unit 1908 - Engineering and Inspection, to Fund the Assistant Engineer Senior Position.