



## Legislation Text

File #: 24-398, Version: 1

### Memorandum

**Date:** April 16, 2024

**To:** The Honorable Lake County Board of Supervisors

**From:** Crystal Markytan, Director, Social Services

**Subject:** a) Waive the Formal Bidding Process Pursuant to County Ordinance 3109 Section 2-38 due to 38.2(3), not in the public interest as competitive bidding would produce no economic benefit to the County; and b) Approve Eighth amendment to the lease agreement between County of Lake and NL Family Trust/KLA Family Trust for the property located at 1216, 1222, and 1228 South Main Street in Lakeport, for \$22,800.00 from July 1, 2024 to June 30, 2025, \$23,820 from July 1, 2025 to June 30, 2026, and \$24,840 from July 1, 2026 to June 30, 2027, and authorize the Chair to sign.

### Executive Summary:

Social Services has leased the facility located at 1216, 1222 and 1228 South Main Street, Lakeport, California since July 1, 2013, using it as both a conference room space as well as a family center for our Child Welfare Services program. This Amendment extends the term of this lease for 3 years and includes cost-of-living increases.

### If not budgeted, fill in the blanks below only:

Estimated Cost: \$71,460 Amount Budgeted: \$71,460 Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

### Purchasing Considerations (check all that apply):

☐ Not applicable

☒ Fully Article X. <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)>- and/or Consultant Selection Policy <[http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+\\$!26+Procedures+Manual/Ch4\\_2021v2.pdf](http://lcnet.co.lake.ca.us/Assets/Intranet/Policy/Policies+$!26+Procedures+Manual/Ch4_2021v2.pdf)>-Compliant (describe process undertaken in "Executive Summary")

☐ Section 2-38 <[https://library.municode.com/ca/lake\\_county/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTXPU\\_S2-38EXCOBI](https://library.municode.com/ca/lake_county/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTXPU_S2-38EXCOBI)> Exemption from Competitive Bidding (rationale in "Executive Summary," attach documentation, as needed)

☐ For Technology Purchases: Vetted and Supported by the Technology Governance Committee <<http://lcnet.co.lake.ca.us/Assets/Intranet/Intranet+Forms/Information+Technology/AdvPlan.pdf>> ("Yes," if checked)

☐ Other (Please describe in Executive Summary)

### Consistency with Vision 2028 <<http://www.lakecountyca.gov/Government/Directory/Administration/Visioning/Vision2028.htm>>

(check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Well-being of Residents | <input type="checkbox"/> Not applicable              |  |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Disaster Prevention, Preparedness, Recovery |
| <input type="checkbox"/> Community Collaboration | <input checked="" type="checkbox"/> Infrastructure   | <input type="checkbox"/> County Workforce                            |
|  | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                                  |

**Recommended Action:** a) Waive the Formal Bidding Process Pursuant to County Ordinance 3109

Section 2-38 due to 38.2(3), not in the public interest as competitive bidding would produce no economic benefit to the County; and b) Approve Eighth amendment to the lease agreement between County of Lake and NL Family Trust/KLA Family Trust for the property located at 1216, 1222, and 1228 South Main Street in Lakeport, for \$22,800.00 from July 1, 2024 to June 30, 2025, \$23,820 from July 1, 2025 to June 30, 2026, and \$24,840 from July 1, 2026 to June 30, 2027, and authorize the Chair to sign.