



## Legislation Details (With Text)

**File #:** 18-029      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Agenda Ready  
**File created:** 1/10/2018      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 1/23/2018      **Final action:**  
**Title:** Consideration of a Resolution Establishing Alternate Office Hours for the Office of the Treasurer-Tax Collector for the Period from January 1, 2018 through June 30, 2018.  
**Sponsors:** Treasurer-Tax Collector  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Resolution\_Alt. Office Hours

Date	Ver.	Action By	Action	Result
1/23/2018	1	BOARD OF SUPERVISORS	Adopted	Pass

## MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Barbara Ringen, Treasurer-Tax Collector  
**DATE:** January 9, 2018

**SUBJECT:** Consideration of a Resolution Establishing Alternate Office Hours for the Office of the Treasurer-Tax Collector for the Period from January 1, 2018, Through June 30, 2018.

### EXECUTIVE SUMMARY:

As you will recall, your Board last approved alternate office hours for the office of the Treasurer-Tax Collector on November 7, 2017.

As I expressed in November, our office has made considerable strides to address long-term staffing issues. However, due to a recent retirement, and the onboarding of a critical staff member, we request your Board's approval to extend alternate office hours of 9am-5pm through June 30, 2018.

A Resolution further detailing the benefits of this approach is attached, for your consideration.

I will be present to make a report, and answer any questions your Board may have.

**FISCAL IMPACT:** ☒ None ☐ Budgeted ☐ Non-Budgeted  
Estimated Cost:  
Amount Budgeted:  
Additional Requested:

Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** None

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:**

Adopt the Resolution Establishing Alternate Office Hours for the Offices of the Treasurer-Tax Collector for the Period from January 1, 2018, through June 30, 2018.