



Legislation Details (With Text)

File #: 18-159 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 2/22/2018 **In control:** BOARD OF SUPERVISORS
On agenda: 3/13/2018 **Final action:**
Title: Approve Reissuance of Tax Refund Check from FY 2009/2010 to Martha Brooklan in the amount of \$43.21
Sponsors: Auditor-Controller/County Clerk
Indexes:
Code sections:
Attachments: 1. Declaration to Obtain Duplicate Check

Date	Ver.	Action By	Action	Result
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MEMORANDUM

TO: Board of Supervisors

FROM: Cathy Saderlund Auditor-Controller/County Clerk

DATE: March 13, 2018

SUBJECT: Approve Reissuance of Tax Refund Check from FY 2009/2010 to Martha Brooklan in the amount of \$43.21

EXECUTIVE SUMMARY:

The Auditor-Controller's office has received a request from Martha Brooklan to reissue a check that was not cashed within six months from the date of issuance and is now void.

Check number 973730 was a roll change refund for a reduction in value in the amount of \$43.21, issued to Martha Brooklan on 10/02/2009. Ms. Brooklan states the check was misplaced, has returned the uncashed check, and has requested that we reissue this check. Attached is the supporting documentation for this request.

Government Code §29802 sets guidelines by which the Auditor-Controller or your Board may authorize replacement for void checks. The date of the check falls outside the two year timeframe allowable for the Auditor-Controller to approve reissuance; therefore, I respectfully request your approval to reissue the check for Ms. Brooklan.

FISCAL IMPACT: ☒ None ☐ Budgeted ☐ Non-Budgeted

Estimated Cost:
Amount Budgeted: none
Additional Requested: none
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): none

STAFFING IMPACT (if applicable): none

RECOMMENDED ACTION: Approve Reissuance of Tax Refund Check from FY 2009/2010 to Martha Brooklan in the amount of \$43.21