



## Legislation Details (With Text)

**File #:** 18-598      **Version:** 1      **Name:**  
**Type:** Agreement      **Status:** Agenda Ready  
**File created:** 7/3/2018      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 7/17/2018      **Final action:**  
**Title:** Approve Second Amendment to Agreement between the County of Lake and CALSERVE, Inc. for Service of Process for the period from July 1, 2018 through June 30, 2019 for an amount not to exceed \$25,000, and authorize the Chair to sign  
**Sponsors:** Child Support Services  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. CalServe2018.pdf

Date	Ver.	Action By	Action	Result
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## MEMORANDUM

**TO:** Board of Supervisors  
**FROM:** Gail Woodworth, Child Support Services Director  
**DATE:** July 17, 2018

**SUBJECT:** Approve Second Amendment to Agreement between the County of Lake and CALSERVE, Inc. for Service of Process for the period from July 1, 2018 through June 30, 2019 for an amount not to exceed \$25,000, and authorize the Chair to sign

### EXECUTIVE SUMMARY:

The Department requests to amend the current contract for an additional year of July 1, 2018 through June 30, 2019. In the prior requests for bids, CALSERVE has been the only company to respond. This company is used for our out of county and out of state service of process. The State is currently working on a contract for service of process for all counties which would then eliminate the need for each county to have an individual contract. Our contract has a 30 day termination clause. Therefore we request the Board approve the Second Amendment to our current Agreement between the County of Lake and CALSERVE, Inc. for Professional Process Services for the period from July 1, 2018 through June 30, 2019 for an amount not to exceed \$25,000; and authorize the Chair to Sign.

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted  
Estimated Cost: \$25,000  
Amount Budgeted: \$25,000

Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** None

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:**

Approve Second Amendment to Agreement between the County of Lake and CALSERVE, Inc. for Service of Process for the period from July 1, 2018 through June 30, 2019 for an amount not to exceed \$25,000, and authorize the Chair to sign.