



Legislation Details (With Text)

File #: 19-339 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 4/3/2019 **In control:** BOARD OF SUPERVISORS
On agenda: 4/9/2019 **Final action:**
Title: Approve Leave of Absence Request for Melinda Daunis, Client Support Assistant from February 1, 2019 through April 1, 2019 and authorize the Chair to sign
Sponsors: Administrative Office
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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MEMORANDUM

TO: Board of Supervisors
FROM: Carol J. Huchingson, County Administrative Officer
DATE: April 9, 2019
SUBJECT: Approve Leave of Absence Request for Melinda Daunis, Client Support Assistant from February 1, 2019 through April 1, 2019 and authorize the Chair to sign

EXECUTIVE SUMMARY:

Melinda Daunis has requested a leave of absence that extends beyond Department Leave and County Administrative Officer approved leave. At this time the Behavioral Health Department is requesting the Board of Supervisors approve additional leave from February 1, 2019 through April 1, 2019. The Behavioral Health Department request that the Board authorize the Chair to sign the request.

FISCAL IMPACT: ☒ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): N/A

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION:

Approve Leave of Absence Request for Melinda Daunis, Client Support Assistant from February 1, 2019 through April 1, 2019 and authorize the Chair to sign.