



## Legislation Details (With Text)

**File #:** 19-438      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 4/29/2019      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 6/4/2019      **Final action:**  
**Title:** Approve Side Letter to the Lake County Deputy District Attorney Association (LCDDA) MOU  
**Sponsors:** Administrative Office  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. LCDDA side letter 050719

Date	Ver.	Action By	Action	Result
6/4/2019	1	BOARD OF SUPERVISORS	approved	Pass

## MEMORANDUM

**TO:** The Honorable Tina Scott, Chair, Board of Supervisors  
**FROM:** Carol J. Huchingson, County Administrative Officer  
**DATE:** June 4, 2019  
**SUBJECT:** Approve Side Letter to the Lake County Deputy District Attorney Association (LCDDA) MOU

### EXECUTIVE SUMMARY:

Staff is recommending your Board's approval of the attached Side Letter to the LCDDA MOU:

- Salary on Promotion language has been amended to reflect the Personnel Policy change your Board approved for all employees on December 18, 2018.
- Vacation Cash Out is a new benefit added to allow one-time payment of thirty (30) hours of unused vacation time to employees who have two hundred (200) or more hours of vacation time accrued.
- Personal Leave days, historically given to employees during years when Cost of Living Adjustments (COLAS) were not given, have been removed and a new benefit, a Winter Holiday (five days off around Christmas day) has been added.

**FISCAL IMPACT:** \_\_ None \_\_ Budgeted \_\_ Non-Budgeted  
Estimated Cost:

Amount Budgeted:  
Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** Cost will be borne by the District Attorney Budget Unit, out of salary savings from position vacancies.

**STAFFING IMPACT (if applicable):** None

**RECOMMENDED ACTION:** Approve Side Letter to the Lake County Deputy District Attorney Association (LCDDA) MOU.