



Legislation Details (With Text)

File #: 20-228 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 3/12/2020 **In control:** BOARD OF SUPERVISORS

On agenda: 3/17/2020 **Final action:**

Title: Approve PC Purchase for District Attorney

Sponsors: Information Technology

Indexes:

Code sections:

Attachments: 1. Polestar - County of Lake IT - Ref 55793 (1)

Date	Ver.	Action By	Action	Result
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Memorandum

Date: March 17, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Shane French, Director of Information Technology

Subject: Approve PC Purchase for District Attorney

Executive Summary: (include fiscal and staffing impact narrative):
 The Information Technology Department routinely purchases Personal Computers (PCs) for departments as needed. The District Attorney Department has a need to purchase 30 PCs and four laptop computers. The purchase amount exceeds \$25,000.

The Information Technology Department has obtained three competitive quotes and has determined that Polestar Computers of Kelseyville offers the most competitive pricing for these devices.

If not budgeted, fill in the blanks below only:
 Estimated Cost: \$29,643.08 Amount Budgeted: \$35,000 Additional Requested: _____ Future Annual Cost: _____

- Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):
- Well-being of Residents
 - Economic Development
 - Community Collaboration
 - Public Safety
 - Disaster Recovery
 - Business Process Efficiency
 - Infrastructure
 - County Workforce
 - Clear Lake
 - Not applicable
 - Technology Upgrades*
 - Revenue Generation*
 - Cost Savings*

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?
 How long has Agreement been in place?
 When was purchase last rebid?
 Reason for request to waive bid? To do so would produce no economic benefit.

Recommended Action: Approve the purchase of 30 desktop PCs and four laptop computers and authorize the Information Technology Director to issue a purchase order on behalf of the District Attorney department.