



Legislation Details (With Text)

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File created: 3/24/2020 **In control:** BOARD OF SUPERVISORS

On agenda: 3/31/2020 **Final action:** 3/31/2020

Title: (a) Consideration of Recommended Changes in Customary Budget Procedure for Fiscal Year (FY) 2020/2021 Recommended and Final Recommended Budget; and (b) Consideration of Changes to Board's Annual Meeting Calendar for 2020

Sponsors: Administrative Office

Indexes:

Code sections:

Attachments: 1. Changes in Customary Procedure for FY20.21 Recommended Budget, 2. Revised Budget Procedures, 3. Revised BOS Calendar

Date	Ver.	Action By	Action	Result
3/31/2020	1	BOARD OF SUPERVISORS	approved	

Memorandum

Date: March 31, 2020

To: The Honorable Moke Simon, Chair, Lake County Board of Supervisors

From: Carol J. Huchingson, County Administrative Officer

Subject: (a) Consideration of Recommended Changes in Customary Budget Procedure for Fiscal Year (FY) 2020/2021 Recommended and Final Recommended Budget; and (b) Consideration of Changes to Board's Annual Meeting Calendar for 2020

Executive Summary: (include fiscal and staffing impact narrative):

(a) In light of the COVID-19 crisis, we must make alternative plans for the impending budget process for FY 2020/2021, when staffing resources are so severely limited due to disaster response. Staff met recently with the Auditor-Controller and with department heads to discuss solutions and determined that the best option will be to initiate the budget process by replicating the numbers from Adopted Budget for FY 2019/2020, as a starting point for FY 2020/2021.

The Administrative office, in conjunction with departments, will make minor adjustments, between April 13, 2020 and May 1, 2020.

Department head budget presentations to the Board will be made, in entirety, on September 23, 2020 - September 24, 2020, during Final Recommended Budget hearings.

(b) As your Board is aware, consideration of Recommended Budget Hearings for Fiscal Year 2020/2021 were originally calendared for June 10 - 11, 2020 and Final Recommended Budget

hearings were originally calendared for September 15, 2020.

Due to the Covid-19 Health Emergency, staff is requesting to move these meetings as follows:

Recommended Budget Hearings - Tuesday, June 9, 2020

Final Recommended Budget Hearings - Wednesday - Thursday, September 23-24, 2020

If not budgeted, fill in the blanks below only:

Estimated Cost: _____ Amount Budgeted: _____ Additional Requested: _____ Future Annual Cost: _____

Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

☒ Not applicable

☐ Well-being of Residents

☐ Public Safety

☐ Infrastructure

☐ *Technology Upgrades*

☐ Economic Development

☒ Disaster Recovery

☒ County Workforce

☐ *Revenue Generation*

☐ Community Collaboration

☒ Business Process Efficiency

☐ Clear Lake

☐ *Cost Savings*

If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

Recommended Action: (a) No action needed - informational only; and (b) Approve changes to the Board's annual meeting calendar, moving Recommended Budget Hearings to June 9, 2020 and Final Recommended Budget Hearings to September 23-24, 2020.