



## Legislation Details (With Text)

**File #:** 21-730      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 7/29/2021      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 8/3/2021      **Final action:**  
**Title:** Approve Amendment to the Relocation Policy  
**Sponsors:** Human Resources  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. new employee relocation policy existing, 2. 23. NEW EMPLOYEE RELOCATION EXPENSE POLICY - v2 Amended 4.29.pdf

Date	Ver.	Action By	Action	Result
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### Memorandum

**Date:** August 3, 2021  
**To:** The Honorable Bruno Sabatier, Chair, Lake County Board of Supervisors  
**From:** Pam Samac - Human Resources Director on Behalf of the CCRR Committee  
**Subject:** Approve Amendment to the Relocation Policy

**Executive Summary:** (include fiscal and staffing impact narrative):

Staff submits for your Board's consideration minor updates to the County of Lake Relocation Policy including:

- Updated eligibility to Hard-to fill classifications.
- The distance between the new hire's old residence and their new place of work must be at least 60 miles or greater.
- The new residence must be within the geographic boundaries of Lake County.
- Increased time to turn in expense reimbursement into the Auditor's office from 60 days to 90 days.
- Added repayment authorization from final paycheck for employees that leave County employment prior to one year service.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028 and/or Fiscal Crisis Management Plan** (check all that apply):

☐ Well-being of Residents      ☐ Public Safety      ☐ Infrastructure      ☐ Not applicable  
☐ Technology Upgrades

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Disaster Recovery           | <input checked="" type="checkbox"/> County Workforce | <input type="checkbox"/> <i>Revenue Generation</i> |
| <input type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake                  | <input type="checkbox"/> <i>Cost Savings</i>       |

**If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:**

Which exemption is being requested?

How long has Agreement been in place?

When was purchase last rebid?

Reason for request to waive bid?

**Recommended Action:**

**Approve amendment to existing Relocation Policy.**