



## Legislation Details (With Text)

**File #:** 21-917      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 9/14/2021      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 9/28/2021      **Final action:**  
**Title:** 9:08 A.M. - Consideration of Memorandum of Understanding By and Between the Lake County Deputy District Attorney's Association and the County of Lake for October 21, 2021 - June 30, 2025  
**Sponsors:** Administrative Office  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. LCDDA Unit 8 MOU 2021 to 2025 - signed

Date	Ver.	Action By	Action	Result
9/28/2021	1	BOARD OF SUPERVISORS	Adopted	Pass

### Memorandum

**Date:** September 28, 2021  
**To:** The Honorable Lake County Board of Supervisors  
**From:** Carol J. Huchingson, County Administrative Officer  
**Subject:** Memorandum of Understanding By and Between the Lake County Deputy District Attorney's Association and the County of Lake for October 21, 2021 - June 30, 2025

#### Executive Summary:

We are very excited to present the attached Memorandum of Understanding (MOU) with the Lake County Deputy District Attorney's Association.

We are deeply grateful for the tremendous work LCDDA employees undertake everyday for the District Attorney and for the Child Support Department.

We also value the collaboration of LCDDA's labor representative, who advised on September 3, 2021 that the unit had voted to ratify the MOU.

This MOU spans approximately three years, eight months, and completes implementation of our 2019 Classification and Total Compensation Study, conducted by CPS-HR, in four phases:

Effective October 21, 2021, 98% of October 2019 market median  
Effective July 1, 2022, 100% of October 2019 market median, equivalent to a 2% COLA  
Effective July 1, 2023, 102% of October 2019 market median, equivalent to a 2% COLA  
Effective July 1, 2024, 105% of October 2019 market median, equivalent to a 3% COLA

The “October 2019 Market Median” is understood to be the midpoint of salaries in the 12 “Comparison Counties” included in the Study, as of the point in time at which data was gathered. Comparison Counties included those of similar size, and neighboring counties with which we directly compete for talent: Calaveras; Colusa; Glenn; Humboldt; Mendocino; Napa; Nevada; Sonoma; Sutter; Tehama; Yolo; and Yuba.

2019’s Study was the first completed on behalf of the County of Lake since 2003. Comparison Counties were selected in collaboration with Department Heads and leaders of labor groups.

Additionally, under this MOU, the County will provide Air Medical Ambulance (REACH) membership at no employee cost, effective January 1, 2022. Life Insurance coverage, provided under our group plan, will also be expanded to the amount of each employee’s base annual salary (capped at \$100,000), effective July 1, 2022.

Here is a summary of further changes from LCDDA’s prior MOU:

Clarification of salary step advancement in the case of less than satisfactory performance

Clarification of salary upon promotion or reclassification

Updates to language regarding longevity. Employees will retain longevity steps on promotion, with subsequent longevity steps earned after five years of service in the new classification.

We recommend your Board adopt this MOU, and, again, we appreciate the many people that worked in earnest to bring this historic step to strengthen and stabilize our workforce to fruition.

**If not budgeted, fill in the blanks below only:**

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028** (check all that apply):

☐ Not applicable

- ☒ Well-being of Residents
- ☐ Economic Development
- ☐ Community Collaboration

- ☐ Public Safety
- ☐ Infrastructure
- ☒ Business Process Efficiency

- ☐ Disaster Prevention, Preparedness, Recovery
- ☒ County Workforce
- ☐ Clear Lake

**Recommended Action:**

Adopt Memorandum of Understanding By and Between the Lake County Deputy District Attorney’s Association and the County of Lake for October 21, 2021 - June 30, 2025