



## Legislation Details (With Text)

**File #:** 21-1202      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 11/17/2021      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 1/25/2022      **Final action:**  
**Title:** Approve Revisions to the Smartphone Stipend Policy  
**Sponsors:** Administrative Office  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 29\_Smartphone Stipend Policy\_Draft, 2. Smartphone Stipend Policy\_Mark up

Date	Ver.	Action By	Action	Result
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### Memorandum

**Date:** January 25, 2022  
**To:** The Honorable Lake County Board of Supervisors  
**From:** Carol J. Huchingson, County Administrative Officer  
**Subject:** Approve Revisions to the Smartphone Stipend Policy

#### Executive Summary:

The purpose of this policy is to provide a smartphone monetary stipend to specific County employees who have demonstrated the need to utilize such a device on a regular basis as part of their job duties. The specific group of County employees eligible for the stipend shall be limited to members of the Board of Supervisors, Elected Officials, Department Heads, and County Management employees who have demonstrated such a need and have been approved for the stipend by the County Administrative Officer.

The revisions to this policy are updates to the title and verbiage used that is now outdated. This update will also authorize the CAO to approve a stipend to other County employees with specific work responsibilities related to the provision of County-related emergency services.

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

#### Consistency with Vision 2028 (check all that apply):

- ☐ Well-being of Residents      ☐ Public Safety      ☐ Disaster Prevention, Preparedness, Recovery  
☐ Economic Development      ☐ Infrastructure      ☒ County Workforce

☐ Community Collaboration      ☐ Business Process Efficiency      ☐ Clear Lake

**Recommended Action:**

Approve Revisions to the Smartphone Stipend Policy.