



## Legislation Details (With Text)

**File #:** 22-659      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 6/17/2022      **In control:** BOARD OF SUPERVISORS  
**On agenda:** 6/28/2022      **Final action:**  
**Title:** Consideration of Extending Accela Civic Platform Permitting Software and Supporting True Point Maintenance Services for Accela  
**Sponsors:** Community Development  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Accela Original Contract dated 11.13.2015, 2. True Point Support Services, 3. 1 YR Extension Contract\_6.28.22, 4. 3 YR Extension Contract\_6.28.22

Date	Ver.	Action By	Action	Result
6/28/2022	1	BOARD OF SUPERVISORS		

### Memorandum

**Date:** June 28, 2022  
**To:** The Honorable Lake County Board of Supervisors  
**From:** Mary Darby, Community Development Director  
**Subject:** Consideration of Extending Accela Civic Platform Permitting Software and Supporting True Point Maintenance Services for Accela

#### Executive Summary:

Lake County moved to an Accela Civic Platform for permit tracking in 2016. In 2016, Accela provided the Community Development Department (Department) with 10 user licenses. In 2021, the Department upscaled to 23 user licenses. Currently, the Department has a need to upscale the Civic Platform Permitting Licenses to an additional 8 users due to the increase of staff members. This upscale would provide CDD with 31 user licenses.

In addition, CDD is requesting the approval for further support of True Point Solutions professional services in the amount of \$18,600 for a total of 120 hours of support services.

Attached are the following support documents: 1) Original Accela contract; 2) True Point Solutions contract; and 3) the proposed contracts for approval of either a one-year, or three years of extended Accela Civic Platform Services.

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

**Consistency with Vision 2028** (check all that apply):

☐ Not applicable

- ☒ Well-being of Residents
- ☒ Economic Development
- ☒ Community Collaboration

- ☒ Public Safety
- ☐ Infrastructure
- ☒ Business Process Efficiency

- ☐ Disaster Prevention, Preparedness, Recovery
- ☐ County Workforce
- ☐ Clear Lake

**Recommended Action:**

It is my recommendation that BOS approves the Accela Civic Platform Software and the True Point Accela Platform Services