Legislation Details (With Text)

File #:	22-1154	**Version:**	1	**Name:**	
Type:	Report			**Status:**	Agenda Ready
File created:	10/21/2022			**In control:**	Planning Commission
On agenda:	10/27/2022			**Final action:**	
Title:	Update regarding Planning Commission Bylaws Amendments				
Sponsors:	Community Development				
Indexes:					
Code sections:					
Attachments:	1. Memo_Bylaws Amendments, 2. PC_Existing Bylaws, 3. PC Bylaws_Working Draft				

Date	Ver.	Action By	Action	Result

Memorandum

Date: **October 27, 2022**

To: **The Lake County Planning Commission**

From: **Mireya G. Turner, Director**

Subject: **Update and Discussion regarding Amendments to Planning Commission Bylaws**

Executive Summary: The Bylaws for the Planning Commission were last updated in 2000. Staff is in the process of drafting amendments to the Bylaws to add clarity, more closely reflect the current processes of staff and the Commission, and add an option to ensure continuity of the Commission in the event of Commissioner absences.

- This update includes the existing Bylaws (Attachment 1), as well as the current, working draft of amendments. Some text has been moved, making a red-lined version unwieldy. A few areas to highlight for the Commission's attention include the following:

Reference to Rosenberg's Rules of Order - this is a set of parliamentary rules more appropriate to smaller groups;

- Addition of Alternate Commissioners - With Alternates for each District, the Commission would be able to proceed with a complete Commission in the event that a Commissioner must miss a meeting;
- Quorum and taking action with less than the full body - this section is added for clarity;
- Reconsideration - this regulates the option for the Commission to revisit an item on which they have already taken action.

This item is only and update and does not require Commission action. At this point, it will likely return

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to the Planning Commission at its November 17, 2022 meeting.

Recommended Action: No action requested.

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