



Legislation Text

File #: 17-006, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Carol Huchingson, County Administrative Officer

DATE: January 3, 2017

SUBJECT: Adopt Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 1012, Administrative Office.

EXECUTIVE SUMMARY:

As your Board is aware, during recommended final budget approvals for 2016-2017, one of our position allocations was changed from "Administrative Analyst I/II/Senior Deputy CAO I/II/III" to "Administrative Analyst I/II/Senior" to reflect the qualifications of staff hired into said position. However, with the recent vacancy in the Administrative Analyst I classification, I am requesting Board approval to restore the classification as it was before, to enable recruitment at the higher level.

FISCAL IMPACT: ☒ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative):

None - given the time it will take to recruit, salary savings will be sufficient to cover any resulting increase from hiring at the advanced level, if we are successful in doing so.

STAFFING IMPACT (if applicable):

None - allocation is presently vacant.

RECOMMENDED ACTION:

Staff recommends your Board Adopt Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 1012, Administrative Office.