



Legislation Text

File #: 17-011, **Version:** 1

MEMORANDUM

TO: Board of Supervisors

FROM: Scott De Leon, Public Works Director

DATE: December 29, 2016

SUBJECT: Approval of Supplemental Services Agreement No. 5 for the Lampson Airport Capital Improvement Plan

EXECUTIVE SUMMARY: SUMMARY

The Department of Public Works (DPW)

SUPPLEMENTAL SERVICES AGREEMENT

In adherence with the FAA Advisory Circular 150/5100-14E, Architectural, Engineering, and Planning Consultant Services for airport grant projects the County of Lake entered into a General Services Agreement with Mead & Hunt on October 2, 2012. This agreement defines the general provisions for contractual agreements between the County and the consultant. Supplemental Agreements are required to be executed as each phase of work is defined and compensation is negotiated through the process of an independent fee estimate analysis document. The proposed Supplementary Services Agreement with Mead and Hunt is to use their services to prepare the Lampson Airport Capital Improvement Plan for submittal to the FAA and Caltrans. Mead & Hunt is prepared to complete the Capital Improvement Plan for a cost not-to-exceed \$5,000. The fee proposal is reasonable and the attached Supplemental Services Contract No. 5 covering this work has been prepared for Board approval.

RECOMMENDATION

It is the recommendation of staff that the Board of Supervisors approve the Supplemental Services Contract

No. 5 for the Lampson Airport Capital Improvement Plan with a not-to-exceed amount of \$5,000.

FISCAL IMPACT: ☐ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost: \$5,000
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative):

STAFFING IMPACT (if applicable):

RECOMMENDED ACTION:

It is the recommendation of staff that the Board of Supervisors approve the Supplemental Services Contract No. 5 for the Lampson Airport Capital Improvement Plan with a not-to-exceed amount of \$5,000.