



Legislation Text

File #: 17-030, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Lars Ewing, Public Services Director

SUBJECT: Approve renewal and extension of lease agreement between the County of Lake and Suburban Propane for the property located at 7200 South Center Drive, Clearlake, Ca. in the amount of \$1,000 per month for use as a temporary parks maintenance operations facility; and authorize the Public Services Director to sign.

DATE: January 3, 2017

EXECUTIVE SUMMARY: As the Board is aware, the Public Services Department's parks maintenance shop in Lower Lake was a complete loss in the Clayton Fire. Fortunately the facility was insured and it is staff's intent to rebuild a new shop at the same location using insurance proceeds. In the meantime the County entered into a short-term lease agreement with Suburban Propane for the use of their building and parking area located at 7200 South Center Drive in Clearlake as a temporary parks maintenance facility. The current lease is approved from September 1, 2016 through February 28, 2017, with the option to renew. Given the schedule for the design and construction of a replacement facility in Lower Lake, we are requesting an extension of the lease agreement through February 28, 2018. Payment for the lease is included in the County's insurance coverage, and we will revisit the need for the lease as we progress through the rebuilding process in Lower Lake.

RECOMMENDED ACTION: Staff requests that the Board of Supervisors approve the renewal and extension of the current lease agreement which expires February 28, 2017 between the County of Lake and Suburban Propane for the property located at 7200 South Center Drive, Clearlake, Ca. in the amount of \$1,000 per month for use as a temporary parks maintenance operations facility; and authorize the Public Services Director to sign.