



Legislation Text

File #: 17-107, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Carol J. Huchingson, County Administrative Officer

DATE: February 7, 2017

SUBJECT: Approve Leave of Absence Request for Robert Montgomery, Behavioral Health Case Manager, from February 19, 2017 to August 1, 2017 or until such time as the Behavioral Health Department has completed a recruitment and is ready to make an offer of employment to fill the position, whichever date is sooner.

EXECUTIVE SUMMARY:

Robert Montgomery is an employee of the Behavioral Health Department who has been on an extended Leave of Absence and has exhausted all leave which can be approved by the Department Head and the County Administrative Officer. Mr. Montgomery is requesting additional leave, from February 19, 2017 to August 1, 2017, which requires Board approval.

Due to the business needs of the department to have Mr. Montgomery's position as a Substance Abuse Counselor actively working, the Department Head is requesting that your Board approve the request for additional leave to August 1, 2017 or until such time as the department has completed a recruitment and is ready to make an offer of employment to fill the position, whichever date is sooner.

FISCAL IMPACT: ☒ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): N/A

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION:

Approve Leave of Absence Request for Robert Montgomery, Behavioral Health Case Manager, from February 19, 2017 to August 1, 2017 or until such time as the Behavioral Health Department has completed a recruitment and is ready to make an offer of employment to fill the position, whichever date is sooner.