



Legislation Text

File #: 17-384, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Philip B. Moy, Water Resources Department Director

DATE: April 25, 2017

SUBJECT: Consideration of a Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 8107, Water Resources

EXECUTIVE SUMMARY: The newly established Water Resources Department is undergoing some personnel changes, including the recent loss of our office assistant (OA) through interdepartmental recruiting. The WRD is seeking to replace the OA with a Secretary II determined by HR as the appropriate administrative support position working directly with a department head.

FISCAL IMPACT: None Budgeted Non-Budgeted
Estimated Cost: \$2,505
Amount Budgeted: \$2,505
Additional Requested: \$0
Annual Cost (if planned for future years): \$48,921

FISCAL IMPACT (Narrative): Additional salary for the remainder of 2016-2017 will be covered with salary savings from vacant positions. Additional funds will be requested in budget year 2017-2018

STAFFING IMPACT (if applicable): NONE

RECOMMENDED ACTION: Adopt the Resolution Amending Resolution No. 2016-145 Establishing Position Allocations for Fiscal Year 2016-2017, Budget Unit No. 8107, Water Resources