



## Legislation Text

File #: 17-389, Version: 1

### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Kathy Maes, Social Services Director

**DATE:** April 25, 2017

**SUBJECT:** Approve Long Distance Travel for Section 8 Program Manager to Attend the Housing Choice Voucher Financial Management Training in St. Louis, Missouri May 9-11, 2017.

**EXECUTIVE SUMMARY:** I am requesting Board approval to have Edgar Perez, Section 8 Program Manager, attend Housing Choice Voucher Financial Management training, which will be held in St. Louis, Missouri May 9-11, 2017. This training will address important topics such as HUD funding formulas, eligible use for funds provided, and requirements for cash management and investment of program funds.

As you are aware, Section 8 is a Federal Program and therefore training opportunities in California are difficult to come by. As we have had turnover in a key position in our Housing Unit, it is imperative that we provide the training necessary to maintain the High Performance status we have attained throughout the years.

**FISCAL IMPACT:** ☐ None ☒ Budgeted ☐ Non-Budgeted  
Estimated Cost: \$2000.00  
Amount Budgeted: \$2,500.00  
Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** There is no County cost associated with payment of this claim.

**STAFFING IMPACT (if applicable):** None.

**RECOMMENDED ACTION:** Approve long distance travel for Section 8 Program Manager to attend Housing Choice Voucher Financial Management training in St. Louis, Missouri, May 9-11, 2017.

Thank you for your consideration.