



Legislation Text

File #: 17-390, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Carol J. Huchingson, County Administrative Officer

DATE: April 18, 2017

SUBJECT: Consideration of Intent to Award Bid No. 17-101 for the Provision of Bulk #2 Diesel Fuel and Unleaded Gasoline

EXECUTIVE SUMMARY:

Staff solicited competitive bids on February 6, 2017 for the bulk delivery of #2 diesel fuel and unleaded gasoline to various storage tanks, of which the County purchases over 117,000 gallons per year. Bid pricing was based upon a gross margin amount relative to a specified base cost. Three bidders responded as follows:

Bidder	Gasoline Bid	#2 Diesel Bid
Eel River Fuels, Inc.	\$0.21	\$0.22
Redwood Coast Fuels	\$0.215	\$0.225
Westgate Petroleum	\$0.2425	\$0.2425

Staff is recommending the award of the bulk fuels agreement to Eel River Fuels, Inc. Eel River Fuels Inc. qualifies as a local vendor and their submitted bid had the lowest per gallon margin.

The term of the proposed Agreement is through June 30, 2020.

FISCAL IMPACT: ☒ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): None

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION:

Staff recommends your Board take the following actions:

- (a) Award Bid No. 17-101 to Eel River Fuels Inc. for the Provision of Bulk #2 Diesel Fuel and Unleaded Gasoline, and Authorize the Chair to sign.
- (b) Approve the Agreement between the County of Lake and Eel River Fuels Inc. for the supply of #2 diesel fuel and unleaded gasoline, and authorize the Chair to sign.