



Legislation Text

File #: 17-409, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Scott De Leon, Public Works Director

DATE: May 2, 2017

SUBJECT: Approve Agreement between the County of Lake and Quincy Engineering, Inc. for Hill Road MP 7.75 Landslide Repair Project in the amount not to exceed \$209,000.00; and authorize the Chair to sign.

EXECUTIVE SUMMARY: On January 10, 2017, the Department of Public Works issued a Request for Proposals (RFP) for Engineering Services for Hill Road MP 7.75 Landslide Repair Project.

One proposal, from Quincy Engineering, was received as a result of the solicitation. Quincy's proposal was found to be responsive to the RFP requirements. Quincy has successfully performed engineering services for the County and is deemed well qualified to perform the work. In accordance with Caltrans Local Assistance Procedures Manual, since only one proposal was received, staff consulted with Caltrans to ensure their concurrence with our solicitation process and to secure their approval of a Public Interest Finding (PIF) to initiate negotiations with Quincy through a non-competitive negotiated contract. Caltrans concurred that the RFP had been adequately advertised and publicized to the consultant community and approved the PIF. Subsequently, staff negotiated the proposed fee with Quincy and they have agreed that the fee for their services will not exceed \$209,000.00.

FISCAL IMPACT: ___ None X Budgeted ___ Non-Budgeted

Estimated Cost: \$209,000

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): The Federal Highway Administration (FHWA) provides 88.53% of the funds required for this project. The remaining 11.47% is the local match, and will be paid for out of the Road Department (BU 3011) budget.

STAFFING IMPACT (if applicable):

RECOMMENDED ACTION: Approve Agreement between the County of Lake and Quincy Engineering, Inc. for Hill Road MP 7.75 Landslide Repair Project in the amount not to exceed \$209,000.00; and authorize the Chair to sign.