



Legislation Text

File #: 17-518, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Crystal Markytan, Social Services Director

DATE: June 13, 2017

SUBJECT: Adopt Resolution Revising the List of Capital Assets in Social Services Budget Unit 5011

EXECUTIVE SUMMARY:

Although our department did not plan for the purchase of a facility and inventory tracking database in our FY 16/17 budget, we have identified a need for such a database. Our current ticketing database does not meet our needs for facilities maintenance and information system ticket assignments, history, costs and statistics. We are also in need of a contract management database for contracts, agreements, and use permits overseen by our department.

The MicroWest AMMS database meets these needs and also provides us with a more efficient way of tracking inventory and project costs. This purchase will allow us to assign, track and monitor tickets, contracts, project costs and inventory.

FISCAL IMPACT: ☐ None ☐ Budgeted ☒ Non-Budgeted
Estimated Cost: \$20,160.00
Amount Budgeted: 0
Additional Requested: 0
Annual Cost (if planned for future years): 0

FISCAL IMPACT (Narrative): There is no County cost associated with this purchase.

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION:

Adopt Resolution revising the List of Capital Assets in Social Services Budget Unit 5011.

Thank you for your consideration.