



## Legislation Text

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File #: 17-524, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Crystal Markytan, Social Services Director

**DATE:** June 6, 2017

**SUBJECT:** Approve Long Distance Travel for Information Systems Supervisor Michael Martin to Attend Training in San Diego, California August 2017.

#### EXECUTIVE SUMMARY:

The Department of Social Services is requesting your approval of long distance travel for one of our staff to attend training on our new Micro West ticketing/inventory system. While the company is willing to come to Lake County to train staff, the cost to our department would more than double. Information Systems Supervisor Michael Martin will be attending on behalf of our department.

**FISCAL IMPACT:** \_\_\_ None ☒ Budgeted \_\_\_ Non-Budgeted

Estimated Cost: \$2,215.00

Amount Budgeted: \$2,215.00

Additional Requested: 0

Annual Cost (if planned for future years): 0

#### FISCAL IMPACT (Narrative):

There is no County cost associated with this travel.

**STAFFING IMPACT (if applicable):** None

#### RECOMMENDED ACTION:

Approve long distance travel for Information Systems Supervisor Michael Martin to attend training in San Diego, California August 2017.