



## Legislation Text

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File #: 17-653, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Carol J Huchingson, County Administrative Officer

**DATE:** July 25, 2017

**SUBJECT:** Consideration of a Resolution amending the Master Fee Schedule for departmental services rendered by the County

#### EXECUTIVE SUMMARY:

In accordance with your Board's direction, staff developed the Master Fee Schedule to provide the public with a convenient and transparent single source document that reflects all County service fees. Article XXVIII in Chapter 2 of the County Code provides the authority and procedures by which the Master Fee Schedule was established and how it can be updated. Consequently, presented for your consideration is a Resolution that adopts an update to the Master Fee Schedule.

The attached Resolution and exhibit reflect staff's recommendation to create a Water Resources fees section by removing said fees from the Public Works section. The proposed update includes two new lower fees for the repair of docks, and updates have also been made for non-compliant or non-permitted structures.

Staff is recommending this update to the Master Fee Schedule before the final budget due to Water Resources' fees being seasonal in nature. The complete update to the Master Fee Schedule will be presented with the final budget. All fees set forth in this Master Fee Schedule adjustment shall become effective 7/25/2017.

**FISCAL IMPACT (Narrative):** Unknown

**STAFFING IMPACT (if applicable):** None

**FISCAL IMPACT NARRATIVE:** There will be a modest increase in revenue that will offset the cost of doing business for the Water Resources Department.

**RECOMMENDED ACTION:** Staff recommends the adoption of a Resolution amending the Master

Fee Schedule for departmental services rendered by the County.