**File #:** 17-706, **Version:** 1

## MEMORANDUM

**TO**:     Board of Supervisors

**FROM**:     Carol J. Huchingson, County Administrative Officer

**DATE**:     August 1, 2017

**SUBJECT**:     Authorize the County Administrative Officer to execute reimbursement agreements and related documents for collection of debris insurance proceeds up to the amount allowed by each property owner's available insurance coverage, within a reasonable timeframe.

**EXECUTIVE SUMMARY**:

As your Board is aware, in the fall of 2015, Valley Fire survivors authorized the County and/or our designee to enter their private property and remove structural and/or tree debris that presented a health and safety hazard to the general public.

At that time, property owners acknowledged responsibility and agreed to reimburse the cost of debris removal, to the extent covered under their homeowner's insurance policy.

The County Administrative Office, in coordination with Supervisors Brown and Simon and other County staff, has begun undertaking efforts to collect insurance proceeds related to structural debris and tree removal stemming from the Valley Fire.  We are required by FEMA and Cal OES to make reasonable efforts to collect and return these funds to Cal OES.

Some survivors are not prepared to reimburse their full obligation.  Staff believes allowing reimbursement over reasonable period is appropriate.

**FISCAL IMPACT**:     _X_ None __Budgeted __Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative)**: Time and materials are being tracked, and will be reimbursed.

**STAFFING IMPACT (if applicable)**: Considerable staff time is being dedicated to this mandatory project, the immediate costs of which will be reimbursed.

**RECOMMENDED ACTION**:  Staff recommends your Board Adopt Resolution authorizing the County Administrative Officer to execute reimbursement agreements and related documents for collection of debris insurance proceeds up to the amount allowed by each property owner's available insurance coverage, within a reasonable timeframe.