



## Legislation Text

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File #: 17-739, Version: 1

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### MEMORANDUM

**TO:** Board of Supervisors

**FROM:** Scott De Leon, Public Works Director

**DATE:** August 22, 2017

**SUBJECT:** Approve Agreement between the County of Lake and 4LEAF, Inc. for Construction Management Services for the Eastlake Elementary Safe Routes to School and Community Development Block Grant Project, in Clearlake Oaks, CA, in an amount not to exceed \$197,416.91; and authorize the Chair to sign.

**EXECUTIVE SUMMARY:** On July 18, 2016, the Department of Public Works issued a Request for Proposals (RFP) for Construction Management Services for the Eastlake Elementary Safe Routes to School and Community Development Block Grant Project.

Proposals were received from Green Valley Consulting Engineers and 4LEAF, Inc. as a result of the solicitation. A Consultant Selection Board (CSB) reviewed the proposals in accordance with Caltrans Local Assistance Procedures Manual (LAPM), Chapter 10, and the County of Lake policy for review and selection of professional consultants, and ranked 4LEAF, Inc. as the most qualified firm. Staff negotiated the proposed fee with 4LEAF, Inc. and they have agreed that the fee for their services will not exceed \$197,416.91.

The project is funded through a combination of Federal Safe Routes to School, State Community Development Block Grant and Local funds. The project is 100% funded through construction with federal, state and local funds.

Staff recommends that the Board of Supervisors approve the Agreement for Construction Management Services for the Eastlake Elementary Safe Routes to School and Community Development Block Grant project with 4LEAF, Inc. in the amount not to exceed \$197,416.91 and authorize the Chair to execute said Agreement.

**FISCAL IMPACT:** \_\_\_ None ☒ Budgeted \_\_\_ Non-Budgeted

Estimated Cost: \$197,416.91

Amount Budgeted:

Additional Requested:

Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** The project is funded through a combination of Federal Safe Routes to School, State Community Development Block Grant and Local funds. The project is 100% funded through construction with federal, state and local funds.

**STAFFING IMPACT (if applicable):**

**RECOMMENDED ACTION:** Approve Agreement between the County of Lake and 4LEAF, Inc. for Construction Management Services for the Eastlake Elementary Safe Routes to School and Community Development Block Grant Project, in Clearlake Oaks, CA, in an amount not to exceed \$197,416.91; and authorize the Chair to sign.