



Legislation Text

File #: 17-371, Version: 1

MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Todd Metcalf
Behavioral Health Administrator

DATE: September 12, 2017

SUBJECT: (a) Waive the formal bidding process, pursuant to the Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Resource Development Associates for the Implementation of the Evaluation Plan for the Network of Care website for Fiscal Year 2017-18 for a contract maximum of \$53,000 and authorize the Board Chair to sign the Agreement.

EXECUTIVE SUMMARY: Attached, for your approval, is the Agreement between County of Lake and Resource Development Associates for the Implementation of the Evaluation Phase for the Network of Care Website for Fiscal Year 2017-18 in the amount of \$53,300 and authorize the Board Chair to sign the Agreement.

BACKGROUND AND DISCUSSION: As Lake County Behavioral Health has previously contracted with the Contractor to develop the Evaluation Phase for the Network of Care website, the Contractor will now implement the Evaluation Plan for the Network of Care website. Since the Contractor has expertise in this area and already developed the Evaluation Plan, it is in the best interest to use the same Contractor. The Contractor will provide the following services by working with the MHSA Innovation Steering Committee: Data Collection, Data Analysis, Development of Findings, Presentation of Findings, Recommendations Development, and Report Development.

In addition to the Implementation of the Evaluation Phase for the Network of Care Website, Contractor will manage all aspects of scholarship administration for non-staff Innovation Steering Committee members.

FISCAL IMPACT: ___ None ☒ Budgeted ___ Non-Budgeted

Contract Amount: \$53,300

Amount Budgeted: \$62,000

Additional Requested:	N/A
Annual Cost (if planned for future years):	N/A

FISCAL IMPACT (Narrative): The total amount budgeted for Innovation is \$62,000 of which LCBH is requesting approval of the Agreement with Resource Development Associates for Fiscal Year 2017-18 for a contract maximum of \$53,300.

STAFFING IMPACT (if applicable): N/A

RECOMMENDED ACTION: (a) Waive the formal bidding process, pursuant to the Lake County Code Section 38.2, as it is not in the public interest due to the unique nature of goods or services; and (b) Approve the Agreement between the County of Lake and Resource Development Associates for the Implementation of the Evaluation Plan for the Network of Care website for Fiscal Year 2017-18 for a contract maximum of \$53,300 and authorize the Board Chair to sign the Agreement.