



Legislation Text

File #: 18-030, Version: 1

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Ford, Assessor-Recorder

DATE: January 23, 2018

SUBJECT: Consideration of a Resolution Establishing Alternate Office Hours for the Offices of the Assessor-Recorder for the Period from January 1, 2018, Through December 31, 2018.

EXECUTIVE SUMMARY:

As you will recall, your Board last approved alternate office hours for the offices of the Assessor-Recorder on October 24, 2017.

As I shared in October, it will take considerable time to fully address the understaffing and other issues that led to the reduction of public hours. The attached Resolution, for your consideration, details progress that has been made since your previous approval of reduced hours, and sets targets for the next twelve months.

I will be present to make a report, and answer any questions your Board may have.

FISCAL IMPACT: ☐ None ☐ Budgeted ☐ Non-Budgeted
Estimated Cost:
Amount Budgeted:
Additional Requested:
Annual Cost (if planned for future years):

FISCAL IMPACT (Narrative): None

STAFFING IMPACT (if applicable): None

RECOMMENDED ACTION:

Adopt the Resolution Establishing Alternate Office Hours for the Offices of the Assessor-Recorder for

the Period from January 1, 2018, Through December 31, 2018.