



Legislation Text

---

File #: 18-072, Version: 1

---

**MEMORANDUM**

**TO:** Board of Supervisors

**FROM:** Scott Harter, Deputy Administrator  
Jan Coppinger, Administrator

**DATE:** February 6, 2018

**SUBJECT:** Adopt Resolution accepting the CSA-7 & CSA-18 Valley Fire Water Meter Replacement project as complete and authorize the CSA-7 & CSA-18 Administrator to sign the Notice of Completion

**EXECUTIVE SUMMARY:** The contract for the construction of the subject project, as authorized under the Agreement dated August 23, 2016 was satisfactorily completed on November 14, 2017. Staff is working on close out paper work related to the project, however the physical work is completed and ready to be accepted on behalf of the Districts. The attached Resolution authorizing the signature of the Administrator on the Notice of Completion has been prepared for your consideration.

**FISCAL IMPACT:** ☒ None ☐ Budgeted ☐ Non-Budgeted  
Estimated Cost: n/a  
Amount Budgeted: n/a  
Additional Requested:  
Annual Cost (if planned for future years):

**FISCAL IMPACT (Narrative):** n/a

**STAFFING IMPACT (if applicable):** n/a

**RECOMMENDED ACTION:** Adopt Resolution accepting the CSA-7 & CSA-18 Valley Fire Water Meter Replacement project as complete and authorize the CSA-7 & CSA-18 Administrator to sign the Notice of Completion